CHANGE OF NAME FORM

INSTRUCTIONS: Print the information requested below and return to the Registrar’s Office. If you are legally changing your name, please attach a copy of the court order, marriage certificate, etc. If you are a currently registered student, you must also notify your instructors of your name change.

Print Name as currently on record system:__________________________________________________________________________________________________________
(First) (Middle) (Last)

Print Name as you request it to appear:__________________________________________________________________________________________________________
(First) (Middle) (Last)

If not US citizen, Permanent Resident, or Refugee specify Visa type
F-1 F-2 J-1 J-2 B-2
(circle one)

Local Address:____________________________________________________________________________________________________________________________

Permanent Address:____________________________________________________________________________________________________________________

Reason for the change:
Misspelling  Change in Marital Status  Court ordered Name Change  Other (specify)________________________
(Please circle one)

Signature:____________________________________________________________________________________Date:___________________________

Office Use Only: Processed on:_________by:_________  Student Loan office notified ________by_________  ISSS Office Notified:________by:_________
White-Registrar  Yellow-Student

Student RIN:__________________________

Revised 8/16