



UNDERGRADUATE CHANGE OF MAJOR/CHANGE OF STATUS

Office of the Registrar

INSTRUCTIONS ON BACK

Date: _____

Name: _____ Student RIN# : _____
(LAST) (FIRST) (MI)

E-mail: _____ Day phone: _____ Anticipated graduation date: _____/_____/_____
month year

Current First-Named Major: _____ Current Second-Named Major: _____ Current Advisor: _____
(Codes on Back) (if applicable) (Codes on Back)

Please circle:
Admitted as a Freshman or Transfer student

Office use only: Program code
_____-_____-_____-_____-_____-_____-_____-_____-_____-_____-

***ATTENTION: INTERNATIONAL STUDENTS**

*To process this request all international students **must** obtain signature approval from the Office of International Services for Students & Scholars, after all other approvals below are obtained.

U.S Citizen/Permanent Resident?
YES NO
(circle one)

International Student Services Signature

A. CHANGE OF CURRICULUM

1. Change my major to (see codes on back): _____
2. Print New Advisor's Name: _____
3. This change of major is approved:
Curriculum Coordinator Signature: _____ Date: _____ **(All changes within the School of Engineering must be approved by the Dean's Office--Jonsson 3018)**

B. ADDING A DUAL MAJOR

Add a Dual Major (see codes on back):

First Named Major: _____ Advisor's Name _____ (Print Advisor's Name)	Second Named Major: _____ Advisor's Name _____ (Print Advisor's Name)
Curriculum Coordinator Signature _____ Date: _____	Curriculum Coordinator Signature _____ Date: _____

(All changes within the School of Engineering must be approved by the Dean's Office, Jonsson 3018)

C. DROPPING A DUAL MAJOR

Drop a Dual Major (see codes on back):

My only major is:
First Named Major: _____
Print Advisor's Name _____
(Print Advisor's Name)
Curriculum Coordinator
Signature _____ Date: _____

D. ADDING A CONCENTRATION- (ITWS, GSAS, BMED and BMGT majors ONLY)

1. Concentration name _____ Concentration code _____
2. Print concentration Advisor Name: _____
3. Curriculum Coordinator Signature: _____

E. DOUBLE DEGREES – ADDING A SECOND BACHELOR'S DEGREE

(Requires 30 additional credits above and beyond first bachelor.)

1. Second degree pursuing: _____ enter "BS" or "BA" (BArch)
2. Second major (see codes on back): _____
3. Print Second degree Advisor Name: _____
4. Adding this secondary degree is approved:
Curriculum Coordinator Signature: _____ Date: _____

(All changes within the School of Engineering must be approved by the Dean's Office, Jonsson 3018)

INSTRUCTIONS

1. **Change of Curriculum:** To change from one curriculum to another, fill in Section A, lines 1-3. Take this form to the departmental office of the curriculum into which you want to switch. Obtain approval from the Curriculum Coordinator. Have him/her sign on line 3, make a copy for his/her records, and send the original copy to the Registrar. The Curriculum Coordinator will assign an advisor for you. You should arrange to meet with your new advisor at your earliest convenience to outline your program in detail so that you will know exactly which courses you should take in order to graduate in your new curriculum.
2. **Dual Majors:** A dual major requires fulfilling of all the degree requirements for two curricula. One diploma will be awarded which notes both majors. In section B, designate the first named and second named major. You will be assigned an advisor in each department who will monitor progress toward the degree in those departments. Each curriculum coordinator must sign the form. Return the original copy to the Registrar's Office.
3. **Concentration:** Information Technology, Biomedical Engineering, Business and Management, and Games and Simulation Arts and Sciences majors must declare a concentration. Contact your advisor for specific information.
4. **Double Degrees (not dual major):** A second bachelor's degree requires 30 additional credits above and beyond those used for the first bachelor. To add a second bachelor's discipline, fill in Section E, lines 1-4. Have the Curriculum Coordinator in the secondary department sign the form on line 4, and give you a copy. The Curriculum Coordinator should keep a copy also. The original copy must be turned in to the Registrar. The Curriculum Coordinator will assign an advisor for you. You should meet with this advisor as soon as possible so that you will know exactly which courses you should take to graduate with the second degree.
5. **International Students** must obtain approval from the International Student Services Office for any change(s) in major/status. Please allow 5-7 days for processing.

CURRICULUM CODES

AERO	Aeronautical Engineering	ENVS	Environmental Science
APHY	Applied Physics	ESTU	Environmental Studies
ARCH	Architecture (B. Arch Degree)	GSAS	Games and Simulation Arts and Sciences
BCBP	Biochemistry and Biophysics	GEOL	Geology
BFMB	Bioinformatics & Molecular Biology	HGEO	Hydrogeology
BIAM	Biology (Accelerated Physician-Scientist Prog.)	MGTE	Industrial and Management Engineering
BIOL	Biology	ITWS	Information Technology & Web Science
BMED	Biomedical Engineering	ISCI	Interdisciplinary Science
CHEG	Chemical Engineering	BMGT	Management
CHEM	Chemistry	BMLW	Management (Accelerated Management Law Prog.)
CIVL	Civil Engineering	MATL	Materials Engineering
COGS	Cognitive Science	MATH	Mathematics
COMM	Communication	MECL	Mechanical Engineering
CSCI	Computer Science	MUSC	Music
CSYS	Computer and Systems Engr.	NUCL	Nuclear Engineering
DSIS	Design Innovation & Society	PHIL	Philosophy
EART	Electronic Arts	PHYS	Physics
ECON	Economics	PSYS	Psychological Science
ELEC	Electrical Engineering	STSO	Science, Technology and Society
EMAC	Electronic Media, Arts, Communication	SUST	Sustainability Studies
EPHY	Engineering Physics	ENGR	Undeclared Engineering
EPOW	Electric Power Engineering	UNGS	Undeclared General Studies
ESCI	Engineering Science	UHSS	Undeclared Humanities & Social Science
ENVE	Environmental Engineering	USCI	Undeclared Science