

Office of the Registrar
GRADUATE STUDENT SPOUSE AUDITOR'S ADMISSION FORM
Office of the Registrar

Date: _____ Auditor's ID# _____ - _____ - _____

Name: _____
(Last) (First) (MI)

Email Address: _____ Day Phone #: _____

School address: _____

Permanent address: _____

CRN#: _____ Course & Section Number: _____
subject number section

Credit Hours: _____ Have you ever attended Rensselaer before? No _____ Yes _____

Semester attending: Fall _____ Spring _____ Summer _____ Session 1 _____ Session 2 _____ Session 3 _____
yr yr yr

List all degrees you have been awarded: _____

Spouse's name: _____

Spouse's Student ID#: _____

Type of Rensselaer Assistance: TA _____ RA _____ RPI Fellowship _____

I have read and understand the auditing regulations on the back of this form and agree to abide by them and the other University regulations as published in the University Catalog.

Auditor's Signature: _____ Date: _____

Instructor: Your signature indicates that you have room in the course for the student; you feel the student has the appropriate background for the course; and you have discussed your requirements for a successful completion of the audit with the student.

Instructor's Signature: _____ Date _____ Print Name: _____

PLEASE MAKE PHOTOCOPY FOR YOUR RECORDS

Office of the Registrar

Date of Birth: ___ / ___ / ___ U.S. Citizenship: Y ___ N ___ Gender: M ___ F ___
mm dd yy

If you are **NOT** a U.S. citizen, indicate your visa type: F-1 F-2 J-1 J-2 B-2

Permanent Residents **circle** PR, Refugees **circle** RE: PR RE

U.S. citizens, Permanent Residents, and Refugees:

What is your ethnicity? Hispanic Not Hispanic or Latino

(A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture regardless of race)

Select one or more races to indicate what you consider yourself to be.

Description

- American Indian or Alaska Native** : A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian** : A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent including for example Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.
- Black or African American**: A person having origins in any of the Black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander**: A person having origins in any of the original peoples of the Hawaii, Guam, Samoa or other Pacific Islands.
- White**: A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Regulations:

A Graduate Student Spouse registration form should be filled out at the Registrar's Office. The form should be signed by the instructor teaching the desired course insuring competence of the English language and appropriate prerequisites have been taken. NOTE: An instructor may refuse to sign the form if the class is full prior to the request, or if the instructor does not think the individual's background is appropriate.

The individual (hereafter referred to as "the auditor") is entitled to one free audit per semester under the agreement, provided the spouse is a Graduate Student currently holding a Rensselaer teaching assistantship, research assistantship, or fellowship.

An auditor may not register for a course until after classes have begun for the term so that matriculating students have first choice in registering. This form must be completed and returned to the Registrar's Office by the end of the second week of classes.

Auditing is defined as attending a course without credit for such information as may be derived. Participation in recitations, discussions, or examinations (or the requirement of such participation) is at the discretion of the instructor. A permanent record will be maintained of the audit. The only grade given for the audited course is "AU" (Audit). Auditors must register in the term they wish to audit a course and may not register for credit in the audited course later in the term.

Student:

Fill in the information requested. Take the form to the instructor of the course you wish to audit. If he/she agrees to let you audit the course, have him/her sign where indicated. Take the form to Registrar's Office (Academy Hall 2000 Level) to obtain the necessary signature.

The student is responsible for complying with all University rules and regulations. The academic regulations are listed in the Catalog.

Instructor:

If there is room in your course and if you agree to allow the student to audit your course, sign where indicated and return the form to the student.