

2018 Summer Housing/Dining Application-Agreement

Female Male

Last Name (print) First MI RIN _____
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Present Local Address Street, City, State Zip Code Area Code Telephone #

Permanent Home Address Street, City, State Zip Code Area Code Telephone #

E-mail address: _____

Student Status: I am currently a student at RPI Summer 2018 will be my first time taking classes at RPI

This contract is only to be used for all Rensselaer students. I am here for: **Please circle one:**

Internship Research with a Professor Registered for classes in the fall and not taking summer classes Summer classes

Housing is available from May 20th - August 17th in Stacwyck. Rates are on a weekly basis. Current residents will stay in their Spring 2018 assignment and move to summer housing on May 20th. **(Halls will close on noon August 18).**

Weeks housing is desired: (please circle)

May 20—May 26	May 27 – June 2	June 3– June 9	June 10– June 16	June 17— June 23
June 24—June 30	July 1 – July 7	July 8 – July 14	July 15 – July 21	July 22—28 July
July 29--Aug 4	Aug 5-Aug 11	Aug 12—Aug 17		

For students who are currently **not** in Spring 2018 housing: Will you need housing from May 11th --May 20th? Yes No

Requested roommates and/or suite _____

Dining Plan Options: Weeks meal plan is desired: (please circle)

May 20—May 26	May 27 – June 2	June 3– June 9	June 10– June 16	June 17– June 23
June 24—June 30	July 1 – July 7	July 8 – July 14	July 15 – July 21	July 22—July 28
July 29--Aug 4	Aug 5-Aug 11	Aug 12—Aug 17		

Select one of the dining options below:

100 Meal Block at \$1200 19 On Demand at \$170/wk 15 On Demand at \$135/wk 10 On Demand at \$95/wk NO PLAN

If you decide you need additional plan(s) please go to : <https://rpi.sodexomyway.com/dining-plans/index.html> and complete Rensselaer Summer Meal Plan Agreement Form.

SUMMER MEAL PLANS BEGIN WITH BREAKFAST ON MAY 20, ,2018

SUMMER MEAL PLANS END WITH DINNER ON AUGUST 17, 2018.

This housing agreement is for the 2018 Summer Session as indicated by the dates listed. If at any time a student is not enrolled full time, Rensselaer may, at its option, terminate this agreement upon one week written notice to the student. Rensselaer shall not increase occupancy of housing units or change housing assignments except to maintain occupancy levels designated in the agreement or if necessary due to enrollment fluctuation, governmental regulations or order, acts of God, or emergency conditions.

All housing regulations, policies and procedures contained in current Undergraduate and Graduate catalogs at Rensselaer, the Handbook of Student Rights and Responsibilities, and the Residence Guide (which is located on the office of Student Living and Learning website), are part of this agreement. All resident students must comply with the housing rules and regulations that are issued from time to time. Rensselaer is not responsible for loss or damage to personal property of its students or guests and strongly suggests that students obtain personal property insurance.

The undersigned student agrees to pay to Rensselaer the charges for the housing assigned in accordance with the schedule of charges listed above and agrees to the terms stated on this Agreement. The undersigned student retains the right to cancel this agreement at least two weeks before his or her housing is to begin. **Canceling housing less than two weeks in advance will result in a \$125.00 fee. Initial here** _____

Summer Housing Accommodations:

Stacwyck—Single Room in four person apartment - \$253/week

*****All room and board rates are tentative and pending Presidential and Board of Trustee approval.**

When completed and signed on the reverse, this is an agreement to rent a room in Rensselaer Residence Facilities for the 2018 Summer Session.

OCCUPANCY

Occupancy of a room is only during the Summer Session (May 20th—August 18th). Rensselaer retains the right to assign other housing or increase occupancy of the designated room if it becomes necessary. All regulations, as they appear in the Residence Guide (located on the office of Student Living and Learning website), the Rensselaer Handbook of Student Rights and Responsibilities and other Institute publications, are considered a part of this agreement; and the signer, on the reverse, agrees to abide by them.

INFORMATION FOR SUMMER HOUSING RESIDENTS

The following is a synopsis of information that will provide you with a general overview of your responsibilities and the services with which you are provided while a resident of Rensselaer Polytechnic Institute Summer Housing.

Check-in for rooms on campus is held in the Office of Student Living and Learning beginning on Sunday, May 20th. Hours for check-in are 10:00 a.m. to 1:00 p.m. For those who cannot arrive on campus during this time, contact the Office of Student Living and Learning in writing in advance of your arrival. Check-in times for students moving in at later dates will be specified later on. If you have questions, please contact the office of Student Living and Learning at (518) 276-6284 or reslife@rpi.edu.

Building Security: Residents will be issued one room key and will have their ID card encoded to allow building access. Participants are urged to keep doors locked during their stay. Rensselaer Polytechnic Institute is not responsible for damage or theft of personal property in the residence facilities during a resident's occupancy.

Lost Keys/cards: Lost keys may be replaced for a charge to be determined. Replacements are made at the Office of Student Living and Learning, located in the Commons West, Monday-Friday, 8:30 am to 5:00 pm.

Public Safety: Public Safety (276-6656, Non Emergency; 276-6611, Emergency) should be contacted to report criminal incidents, property damage and personal injuries; emergency medical and fire response. Institute information and assistance can be obtained at the Public Safety Office.

Parking: Residents must register cars through the Parking Office located at 2144 Burdett Avenue. You may also obtain a

copy of the current Parking Regulations. All cars parked on Institute property during business hours must have a proper permit. All surface and garage lots are enforced Monday-Friday from 8am through 5pm.

Dining Plans: Meal plan service will begin with Breakfast on Sunday, May 20th through dinner on Friday, August 17th in Russell Sage Dining Hall.

Dining Plan Cancellations: No penalty for written cancellations received by Auxiliary Services before May 20th, 2018.

Dining Plan Changes: No penalty for written changes requests received by Auxiliary Services no later than May 20th, 2018.

Fire Alarms: Fire alarm boxes are located on each floor of the residence facility in addition to the stairwells and main lobbies, as well as each apartment. In case of a fire, notify the Public Safety Office immediately. Residents must evacuate immediately when a fire alarm sounds. Evacuation procedures are posted on your room door. If they are not please contact Residence Life for a copy.

Steam Shutdown: The annual campus wide steam shutdown will take place from Sunday, May 20—Sunday, May 27, 2018. Stacwyck will not be affected.

Checking Out: Prior to your departure, you must check out properly with your Resident Assistant. Residence Hall check out is no later than noon on Saturday, August 18th, 2018. Failure to return keys will result in a core/key replacement. Students who do not contact the Office of Student Living and Learning in writing about a premature check out risk being billed for the entire summer.

Residents are required to leave the residence in the same condition as when they assumed occupancy. Charges may be assessed for damages that result from misuse of the facilities. These charges will be based upon the cost involved in returning a room or common area to its original condition. Students who do not check out properly (i.e. with their Resident Assistant or by signing an Express Check-Out form at the Office of Student Living and Learning) by the appropriate date will be assessed a \$150.00 improper check-out charge. Any student belongings left in the room will be discarded. Student will be responsible for the cost of removal.

Office of Student Living and Learning
Rensselaer Polytechnic Institute
110 Eighth Street
Troy, NY 12180-3590 USA
(518) 276-6284
(518) 276-6223 (fax)
<http://reslife.rpi.edu>



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