



# Rensselaer

why not change the world?<sup>SM</sup>

**Campus Parking Office**  
Visitors Information Center – 15<sup>th</sup> Street  
Troy, New York 12180

Phone 518/276.6616 Email [parking@rpi.edu](mailto:parking@rpi.edu)

## ***First year student parking permit petition***

As stated in the Rensselaer Polytechnic Institute Campus Parking Rules and Regulations, First year students are not eligible to register a vehicle to park on campus. Freshman students who feel they have exceptional needs to register their vehicle for parking on campus must complete the petition form on the back of this page.

You should not park in a campus parking lot during enforcement times, as described by the Rensselaer Polytechnic Institute Campus Parking Rules and Regulations. All students are responsible for paying any outstanding parking violations. A permit will not be issued until all fines have been paid. The petition holder should not assume that a favorable decision would be made regarding this petition.

Below is a list of a few reasons for submitting a petition:

- Medical
- Employment
- Extenuating circumstances

Documentation required for respective circumstances:

- **Medical documentation from a physician on formal letterhead:** This documentation should describe, in layman's terms, information pertaining to illness, including a projected duration of such an illness, and the frequency of office visits required for treatment. If the petition is issued because of a family member's disability, the same information should be provided, as well as an explanation of how this affects your need for a vehicle on campus.
- **Employer's affidavit:** An affidavit from an employer must be signed by the employer, notarized and submitted with this application. A pay stub must be submitted from the beginning of the respective semester. For the fall semester, the pay stub must be from the last week in August or thereafter; for the spring semester, the first week of January or thereafter.



### Applicant information

Name (last, first):		RIN #:
Campus address:		Campus phone:
Home address:	City, state, zip:	
Home phone:	Email:	

### Vehicle information

License plate:	State of registration:	Model year:
<b>Color:</b> <input type="radio"/> White <input type="radio"/> Gray <input type="radio"/> Maroon <input type="radio"/> Red <input type="radio"/> Orange <input type="radio"/> Yellow <input type="radio"/> Cream <input type="radio"/> Champagne <input type="radio"/> Brown <input type="radio"/> Green <input type="radio"/> Blue <input type="radio"/> Violet <input type="radio"/> Pink <input type="radio"/> Silver <input type="radio"/> Black	<b>Make:</b> <input type="radio"/> Acura <input type="radio"/> Alfa-Romeo <input type="radio"/> AMC <input type="radio"/> Audi <input type="radio"/> BMW <input type="radio"/> Bugatti <input type="radio"/> Buick <input type="radio"/> Cadillac <input type="radio"/> Chevrolet <input type="radio"/> Chrysler <input type="radio"/> Daewoo <input type="radio"/> Datsun <input type="radio"/> DMC <input type="radio"/> Dodge <input type="radio"/> Edsel <input type="radio"/> Ferrarri <input type="radio"/> Fiat <input type="radio"/> Ford <input type="radio"/> Geo <input type="radio"/> GMC <input type="radio"/> Honda <input type="radio"/> Hyundai <input type="radio"/> Isuzu <input type="radio"/> Jeep <input type="radio"/> Kawasaki <input type="radio"/> Kia <input type="radio"/> Lamborghini <input type="radio"/> Land Rover <input type="radio"/> Lexus <input type="radio"/> Lincoln <input type="radio"/> Mazda <input type="radio"/> Mercedes <input type="radio"/> Mercury <input type="radio"/> Merkur <input type="radio"/> MG <input type="radio"/> Mitsubishi <input type="radio"/> Nissan <input type="radio"/> Oldsmobile <input type="radio"/> Packard <input type="radio"/> Plymouth <input type="radio"/> Pontiac <input type="radio"/> Peugeot <input type="radio"/> Saab <input type="radio"/> Saturn <input type="radio"/> Subaru <input type="radio"/> Suzuki <input type="radio"/> Toyota <input type="radio"/> Triumph <input type="radio"/> Tucker <input type="radio"/> Volkswagen <input type="radio"/> Volvo <input type="radio"/> Other (specify)	<b>Body type:</b> <input type="radio"/> Coupe (2 door) <input type="radio"/> Sedan (4 door) <input type="radio"/> Hatchback <input type="radio"/> Convertible <input type="radio"/> Station wagon <input type="radio"/> Sport utility <input type="radio"/> Truck <input type="radio"/> Van <input type="radio"/> Motorcycle <input type="radio"/> other (specify)

### Petition

Please give a brief, specific, and well-formed explanation below.

Signature:	Date:
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Office use only

Received:

Decision:



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## ***Employer's affidavit***

I, *(your full name)* \_\_\_\_\_ being duly sworn, deposes and states that I am employed

by *(name of corporation or institution)* \_\_\_\_\_ at

*(street address of corporation or institution)* \_\_\_\_\_

in *(city, state, and postal code)* \_\_\_\_\_ .

My phone number is *(employer's phone number)* \_\_\_\_\_ .

I currently employ *(name of individual)* \_\_\_\_\_ ,

who is paid by *(circle one)* cash / check .

This employee works the times listed below:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Signature of employer: \_\_\_\_\_ Date: \_\_\_\_\_

Sworn to before me this day of \_\_\_\_\_

Notary public \_\_\_\_\_

State of \_\_\_\_\_ county of \_\_\_\_\_