

RENSSELAER POLYTECHNIC INSTITUTE
Agreement for Disposition of Advance Payment of Wages
(In the form of money, credit, or property)

I agree that if I have received advance payment of wages in the form of money, credit, of property; I am responsible for repayment or return (of Property) upon separation.

Advance payment of wages may include:

- Cash advances including tickets for transportation; travel advances, or other monies due Rensselaer.
- The fair market value of Rensselaer property in my possession, including keys that have not been returned.
- Balances due to the Rensselaer Union.

I authorize Rensselaer Polytechnic Institute to adjust my final paycheck for any outstanding advances mentioned above.

Print Your Name

Social Security Number

Your Signature

Date

Witness Signature

Date

Send to Payroll