MEMORANDUM

TO: The Rensselaer Community

FROM: The Pillars of Rensselaer

DATE: April 2018

RE: 2018 Pillars of Rensselaer Award

In 1993, Carl Westerdahl provided funding to establish the “Pillars of Rensselaer Award” to honor a long-term staff member. This is the highest and most prestigious award presented by Rensselaer Polytechnic Institute to a member of the staff.

Criteria for the Pillars of Rensselaer Award
Those who are nominated shall have:
- Been employed at Rensselaer in a staff (non-faculty) role for at least 10 years
- Demonstrated an understanding of Rensselaer’s mission and history
- Served as a role model for other employees

Other factors that may be considered include, but are not limited to:
- Show concern for students and their welfare
- Add to the human dimension of Rensselaer
- Play an active role in his/her community

Additionally, a nominee may not have been named the recipient of this award for at least 10 years. Any members of the Rensselaer community may nominate individuals for this award.

Nomination forms for the Pillars Award will be accepted until June 15, 2018. All nominations should be sent to the Pillars Selection Committee, c/o the Office of the Secretary of the Institute, Third Floor, Troy Building. The list of employees eligible for the 2018 Pillars of Rensselaer Award is available at http://www.rpi.edu/dept/hr/2018pillareligible.pdf. Questions can be directed to pillarsnomination@rpi.edu.

The 2018 recipient of the Pillar Award will be announced at the annual Service Recognition and Retirement Dinner.

There is no limit to the number of times an individual may be nominated. However, each nomination must include the nomination form, found on the reverse of this memo, and no more than 3 additional letters of support. Letters of support may not exceed 400 words each and should be current. Those that do not meet these criteria will not be considered. Nominations remain under consideration for two years upon submission. Updates to a previously submitted form are welcome.
Name of Nominee: ___________________________ Department: ________________________

Your Name: ________________________________ Phone: ____________________________

Describe how your nominee meets each of the award’s criteria

• Demonstrated an understanding of Rensselaer’s mission and history.

• Served as a role model for other employees.

• Other pertinent information – to demonstrate how the nominee has shown concern for students and their welfare, added to the human dimension of Rensselaer, and has engaged in community service.

Return this form and no more than 3 additional letters of support, not exceeding 400 words each, to Pillars Selection Committee, c/o the Office of the Secretary of the Institute, Third Floor, Troy Building by June 15, 2018. Alternatively, submissions may be emailed to pillarsnomination@rpi.edu. Nominations remain under consideration for two years upon submission. Updates to a previously submitted form are welcome.