

Preliminary

(final schedules will be distributed at registration on August 19)

FALL 2009 INTERNATIONAL TEACHING ASSISTANT SCHEDULE Mandatory for all International Teaching Assistants

WEDNESDAY, AUGUST 19

Location: Heffner Alumni House

- 8:30 - 9:00 a.m. Registration and Language Testing Sign-up
Beverages & pastries will be provided
- 9:00 – 9:10 a.m. Office of Graduate Education
Dennis Gornic, Associate Dean
- 9:10 – 10:00 a.m. Archer Center for Student Leadership Development
Christine Allard, Associate Director
- 10:00 – 12:30 p.m. **“Teaching Rensselaer Undergraduates”**
Jeannie Steigler, Associate Director
Advising & Learning Assistant Center
& Coordinator of English as a Second Language Program (ESL)

YOUR LANGUAGE TESTING TIME IS: Thursday @ _____ in DCC 345.
(Your language testing time will be assigned Wednesday morning at registration.)

THURSDAY, AUGUST 20

Location: Darrin Communications Center Room 345

8:30 – 5:00

LANGUAGE TESTING

Your assigned language testing time will be scheduled at registration on Wednesday 8/19. Please arrive at DCC Room 345 at least 10 min. prior to your testing time.

Individual testing times are approximately 20 minutes long.

Language test results can be picked up Friday at noon at the registration table in Sage Dining Hall.

Preliminary

**TEACHING ASSISTANT TRAINING PROGRAM 2009
MANDATORY FOR ALL NEW TEACHING ASSISTANTS**

FRIDAY, AUGUST 21

Location Darrin Communication Center Room 308

8:30 a.m. – 8:50 a.m. **Registration**
Beverages and pastries will be provided

9:00 a.m. - 9:15 a.m. **Welcoming Comments**
Stanley M. Dunn, Ph.D., Vice Provost and Dean of the Graduate School

Attendance is mandatory for all sessions.
Session assignments and locations will be distributed on Friday, August 21 at the 8:30 a.m. registration

9:15 a.m. - 11:15 a.m. **Building Your Teaching Skills**
Archer Center for Student Leadership Development

11:15 a.m. – 11:25 a.m. **Break**

11:25 a.m. - 12:15 p.m. **Preparing your Microteaching Assignment**

Students who took the SPEAK test on Thursday should go to the Registration desk at DCC 308 immediately after this session to pick up their language test results.

MONDAY, AUGUST 24

MANDATORY FOR ALL NEW TEACHING ASSISTANTS

Session assignments and locations will be distributed on Friday, August 21 at the 8:30 am registration

9:00 a.m. – 12:00 a.m. **MICROTEACHING MORNING SESSIONS**
1:00 p.m. - 4:00 p.m. **MICROTEACHING AFTERNOON SESSIONS**

TUESDAY, AUGUST 25 and WEDNESDAY AUGUST 26

Reserved for departmental orientations and training sessions. Please check with your department for a schedule of their activities. Reporting dates are also posted on the Graduate School Website at:
<http://www.rpi.edu/dept/grad/docs/DepartmentReportingDates.pdf>.

THURSDAY, AUGUST 27 GRADUATE ORIENTATION Location: Darrin Communication Center Room 308

MANDATORY FOR ALL NEW GRADUATE STUDENTS

8:30 a.m. Registration

12:00 – 2:00 Barbeque Luncheon **Location: Sage Dining Hall (Terrace)**

FRIDAY, AUGUST 28

Location: Darrin Communication Center Room 308

8:30 – 12:00 **INTERNATIONAL STUDENT ORIENTATION**
Jane Havis, Assistant Dean of Students