

**APPROVAL FORM FOR AN UNDERGRADUATE TO TAKE A GRADUATE COURSE**

Students who wish to take graduate courses, but are not in a co-terminal degree program or taking graduate courses under the 18-hour rule must submit this form to the Graduate School, 4103 Walker Lab, **before the second week of classes for review and approval to register**. The undergraduate academic advisor, the course instructor(s) and the graduate program director must sign the completed form before submission. The Dean of the Graduate School makes the final decision based on the student's overall academic performance and subject-specific suitability.

Name: \_\_\_\_\_ Rensselaer ID Number: \_\_\_\_\_

E-mail: \_\_\_\_\_ Term of Enrollment in the Course: \_\_\_\_\_

Class: \_\_\_\_\_ Your Major Department: \_\_\_\_\_ Overall GPA: \_\_\_\_\_

1. Graduate Course Number: \_\_\_\_\_ Course Title \_\_\_\_\_

2. Graduate Course Number: \_\_\_\_\_ Course Title \_\_\_\_\_

3. Graduate Course Number: \_\_\_\_\_ Course Title \_\_\_\_\_

Other information that you believe qualifies you to take graduate level course(s):

\_\_\_\_\_  
\_\_\_\_\_

**Undergraduate Academic Advisor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Course #1 Instructor's Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Course #2 Instructor's Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Course #3 Instructor's Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Graduate Program Director Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Graduate School Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

cc: Registrar's Office