RECORD OF MASTER’S THESIS & ORAL PRESENTATION

SECTION I - ALL STUDENTS
Semester you intend to graduate ____________________________

Student ____________________ RIN ________________ Program/Department ________________

Current Address ___________________________________________________________

City ____________________ State ______ Zip ______ Phone ______________ Email ____________

Check appropriate box: [ ] Master’s Thesis [ ] Master’s Project

Do you wish to delay the release of your thesis? [ ] Yes [ ] No

If yes: Length of time _____ Reason ______________________________________________

Advisor signature

Citation Style Used in Bibliography (examples: Chicago, MLA, APA, Turabian): ___________________

Thesis or Project Title: ______________________________________________________________

I hereby attest that the thesis submitted is my own and I have completed this work in a manner consistent with the academic integrity policy of the Institute as given in the Student Handbook.

Student’s Signature and Date

SECTION II - For Master’s students who will submit a thesis and have entered their program starting with the Fall 2010 semester.

Date of Oral Presentation ________________ (Please refer to instructions page)

[ ] Program/Institute Seminar [ ] Presentation at Symposium/Conference [ ] Traditional Defense

The above student has met the requirement for the oral presentation. Please see the attached announcement/schedule.

Advisor Signature: __________________________

SECTION III – (1) ADVISOR signature for all students; (2) Committee members *(requirement for students admitted Fall 2010 or beyond.)*

Advisor (Print Name) Signature Date

Committee Member (Print Name) Signature Date

Committee Member (Print Name) Signature Date

*The Electronic Arts program requires a committee of 4 members: a Thesis Advisor (Chair), two Arts Faculty members, 1 outside member. Students who have questions should consult their Graduate Program Director.

* ____________________________ __________________________
Name of Outside Member Dept. Signature/Date

OFFICE OF GRADUATE EDUCATION APPROVAL:

Signature ____________________________ Date ____________________ No. of Pages __________

Graduate Education will send copies to: _____ Registrar _____ Department
(revised Feb. 2014)

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INSTRUCTIONS:

Section I: All students complete

Section II: Oral Presentation

Students entering the program in Fall 2010 or beyond must complete an oral presentation.

The required Oral Presentation, which must be approved by your Advisor, can be one of the following:

a. Program or Institute Seminar
   Please Note: A presentation announcement must be posted publically within your department (electronic or paper copy) at least two weeks prior to the date of the presentation. A copy of the announcement must be included when you submit the Record of Master’s Thesis Presentation to the Office of Graduate Education. Faculty representation required.

b. Presentation given at a conference or symposium. A copy of the schedule/announcement must be included when you submit the Record of Master’s Thesis Presentation to the Office of Graduate Education.

c. Traditional Thesis defense – entire committee required to be present

Section III:

ADVISOR Signature - All students complete

COMMITTEE Signatures - Students entering program in Fall 2010 or beyond only required to complete.

The committee should consist of three full-time, tenure track faculty members from student’s graduate program*.

*The Electronic Arts program requires a committee of 4 members: a Thesis Advisor (Chair), two Arts Faculty members, 1 outside member. Students who have questions should consult their Graduate Program Director.