

**RENSELAER POLYTECHNIC INSTITUTE
RESEARCH ADMINISTRATION AND FINANCE**

Procedures for CFDA Numbers

- **CFDA – The Catalog of Federal Domestic Assistance**
 - [CFDA Website Home Page](https://www.cfda.gov) - <https://www.cfda.gov>
 - A government – wide collection of federal programs, projects, services and activities which provide assistance or benefits to the American public.
 - Each program is assigned a CFDA program number consisting of a two-position agency designation and a three-position program designation code.
 - All awards that have an award type of federal or federal flow through are required to have a CFDA number entered in the CFDA number field in Banner.

- **Importance of Correct CFDA numbers**
 - Under OMB Uniform Guidance Part 200: Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards the Institute is required to report the **CORRECT** CFDA numbers for all federal and federal flow through awards that are received by the Institute.

- **Unknown CFDA Numbers**
 - Any and all attempts must be made to acquire the **correct** CFDA number.
 - Contact the agency making the award.
 - Refer to the CFDA website.
[CFDA Website Home Page](https://www.cfda.gov) - <https://www.cfda.gov>
 - If **ALL** attempts have been exhausted to acquire the **correct** CFDA number.
 - A general two-digit agency number is available for every federal agency.
 - The general two-digit agency number must be used so that expenditures will be reported under the correct agency. For example: 43.000 NASA, 84.000 Department of Education and so forth.

- **CFDA Numbers on Agreement/Project Notification Forms**
 - The CFDA number is located on the bottom right corner of the Agreement/Project Director Notification Form

- **CFDA Numbers on Subawards**
 - Under OMB Uniform Guidance Part 200: Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards the Institute is required to inform any subrecipients of federal primes of CFDA number. The CFDA number will be referenced in the applicable subawards.