

2017 Payroll Schedule / Semi-Monthly Payroll

Payroll #	Start Date	End Date	Paperwork To HR	Benelogic Cut Off (Last day to enter into Portal)	Benelogic Feed to Banner	Paper Timesheet Due in Payroll	Check Date	Fiscal Year	
1	1/1	1/15	1/3/17	1/3/17	1/4/17	1/5/17	1/13	2017	
2	1/16	1/31	1/17	1/19	1/20	1/23	1/31	"	
3	2/1	2/15	2/1	2/3	2/6	2/7	2/15	"	S
4	2/16	2/28	2/16	2/16	2/17	2/17	2/28	"	P
5	3/1	3/15	3/1	3/3	3/6	3/7	3/15	"	R
6	3/16	3/31	3/20	3/21	3/22	3/23	3/31	"	I
7	4/1	4/15	4/3	4/4	4/5	4/6	4/14	"	N
8	4/16	4/30	4/17	4/18	4/19	4/20	4/28	"	G
9	5/1	5/15	5/1	5/3	5/4	5/5	5/15	"	
10	5/16	5/31	5/16	5/18	5/19	5/22	5/31	"	S
11	6/1	6/15	6/1	6/5	6/6	6/7	6/15	"	U
12	6/16	6/30	6/16	6/20	6/21	6/22	6/30	"	M
13	7/1	7/15	7/3	7/3	7/5	7/6	7/14	2018	M
14	7/16	7/31	7/17	7/19	7/20	7/21	7/31	"	E
15	8/1	8/15	8/1	8/3	8/4	8/7	8/15	"	R
16	8/16	8/31	8/16	8/21	8/22	8/23	8/31	"	
17	9/1	9/15	9/1	9/5	9/6	9/7	9/15	"	
18	9/16	9/30	9/18	9/19	9/20	9/21	9/29	"	
19	10/1	10/15	10/2	10/3	10/4	10/5	10/13	"	F
20	10/16	10/31	10/16	10/19	10/20	10/23	10/31	"	A
21	11/1	11/15	11/1	11/3	11/6	11/7	11/15	"	L
22	11/16	11/30	11/16	11/17	11/20	11/20	11/30	"	L
23	12/1	12/15	12/1	12/5	12/6	12/7	12/15	"	
24	12/16	12/31	12/18	12/18	12/19	12/18	12/29	"	

THIS SCHEDULE IS SUBJECT TO CHANGE REGARDING RPI HOLIDAYS.