

## Outreach Program Classification Form

	YES	NO	UNSURE/COMMENTS
<b>This is a new program and/or the program has not previously been offered at Rensselaer.</b>			
<b>This program has been offered at Rensselaer in the past.</b>			
<b>If this program has been offered in the past it has a history of budget neutrality or revenue generation.</b>			
<b>The audience for this program is primarily made up of individuals outside of Rensselaer's matriculated student body.</b>  <i>Note: Answer "yes" if some RPI students may attend and/or benefit the program, but you would not classify RPI students as the primary audience.</i>			
<b>The primary goal of this event is student recruitment.</b>  <i>Note: Answer "no" if student recruitment may be a benefit of this program, but you would consider it a secondary or tertiary benefit.</i>			
<b>This program/initiative is fully funded through a grant, departmental budget, or other internal or external funding that is already subject to institutional overhead.</b>  <i>Note: You may be asked to submit supporting budgetary documentation.</i>			
<b>Program participants will be expected to pay a fee to cover all or party of the cost of their participation in this program.</b>			

**Name of Program:** \_\_\_\_\_

**Supporting Department:** \_\_\_\_\_

**Lead Faculty/Staff:** \_\_\_\_\_

**Program Description/Comments:**

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**Submitted By:** \_\_\_\_\_ **Date:** \_\_\_\_\_