Agenda

- Environmental Health and Safety at Rensselaer
- Incident and Accident Reporting
Environmental Health and Safety at Rensselaer

Who We Are:

Annette Chism – Director & Acting-RSO

Judy Corbett – Safety Specialist

Magaly Montenegro Martinez – Associate Safety Specialist

Jennifer Wicks – EHS Operations Specialist

**Your Rensselaer EHS team has over 60 years combined experience in the safety profession**
Environmental Health and Safety at Rensselaer

What We Do:

- Manage 50 Occupational Safety and Health Administration (OSHA) safety programs
- Annually conduct approximately 110 separate safety training classes
- Oversee the safe operations of 664 wet laboratories on campus
- Manage the NY State Office of Fire Prevention and Control annual fire inspections of 60 administrative/academic buildings & 50 residence halls
- Review and approve safety protocols for students, staff and researchers
- Conduct fire and life safety inspections of 24 off-campus Greek houses
- Respond to incidents and accidents
  - Conduct root-cause analysis investigations
- Manage chemical, biological, universal and radiological hazardous waste
  - In 2013 we disposed of:
    - 21,521 pounds of chemical waste and,
    - 31,500 gallons of biological waste (126 250 gallon containers)
- Conduct indoor air quality investigations
## Environmental Health and Safety at Rensselaer

<table>
<thead>
<tr>
<th>Regulatory Agency</th>
<th>Reports</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Protection Agency</td>
<td>SARA Tier II</td>
</tr>
<tr>
<td>New York State Department of Environmental Conservation</td>
<td>Hazardous Waste Annual Report</td>
</tr>
<tr>
<td>Rensselaer County Sewer District</td>
<td>Wastewater Report</td>
</tr>
<tr>
<td>OSHA</td>
<td>OSHA 300 Log</td>
</tr>
<tr>
<td>New York State Department of Environmental Conservation</td>
<td>Annual Pesticide Report</td>
</tr>
<tr>
<td>New York State Department of Health</td>
<td>Low Level Radioactive Waste Report</td>
</tr>
<tr>
<td>New York State Department of Health</td>
<td>NYSERDA</td>
</tr>
</tbody>
</table>
Incident and Accident Reporting

Occupational Safety and Health Administration (OSHA) reporting requirements

Employee:
• Death
• Days away
• Restricted work or transfer
• Medical treatment beyond first aid
• Loss of consciousness

• As of January 1, 2015, all employers must report:
  • All work-related fatalities within **8 hours**.
  • All work-related inpatient hospitalizations, all amputations and all losses of an eye within **24 hours**.
Incident and Accident Reporting

Someone has been injured – Now What?

Contact Public Safety at 518-276-6611

- **OBTAIN** first aid or other necessary medical treatment as soon as possible
- **NOTIFY** your supervisor about the injury and the way in which it occurred, as soon as possible
- **COMPLETE** an Incident-Injury/Illness Investigation Report
- **THEREAFTER** . . . .
  - Follow doctor's instructions to speed full recovery
  - Attend an Independent Medical Examination if you are required to do so.
  - Go back to work as soon as you are able
  - Attend such hearings as may be held in the case, when you are notified to appear
Incident-Injury/Illness Investigation Report

Reporting an Incident or Accident

- Injured employee or student completes form
- Provides the form to his/her supervisor or professor
- The supervisor or professor completes the form
- Provides the form to the business manager who forwards to the Division of Human Resources (employee injury) or to Risk Management (student or visitor injury)

[Incident-Injury/Illness Investigation Report Form]
Questions