



Reinstatement to F-1

If your Form I-20 graduation date has expired, then you need to apply for reinstatement to student status with Immigration.

- A) These are the required documents you need to submit to the ISSS Office:
 - 1. Letter from your advisor or department explaining why this degree is taking longer than your original I-20 stated and give a GOOD graduation date. Remember to be very DETAILED with the explanation.
 - 2. Copy of your award letter (if supported by Rensselaer) or documentation of how you will be supported.
 - 3. Write a letter of explanation addressed to USCIS, stating the following:
 - a) Why you are out of status (specify the violation);
 - b) The reason for the status violation;
 - c) The effect on you if there is failure to receive reinstatement
 - d) A statement that you are currently pursuing or are intending to pursue a full course of study;
 - e) And specifically request that USCIS reinstate you to F-1 student status.

- B) Hand in your paperwork to the ISSS Office, and then make an appointment to see the International Advisor.

- C) The ISSS Office will type you a new I-20.
 - 1. At the appointment you will submit the following:
 - Completed Form I-539
 - Check for \$290.00 made payable to Department of Homeland Security.
 - Your old I-20

- D) The ISSS Office will send in the application with a cover letter to Immigration.

Name: _____

RIN (Rensselaer I.D. Number): _____

Phone Number (Home): _____ (Work/Lab): _____

E-Mail Address: _____

Appointment is on: _____