Rensselaer
International Services for Students & Scholars
Phone: 518.276.6266 | ISSSOffice@rpi.edu

# Invitation Letter Request Form

**Name:**_____

**RIN (Rensselaer ID Number):**_____

**Local Address:**_____

**E-mail:** _____ **Phone Number:** _____

**Degree Pursuing (BS/MS/PhD)**_____**Major(s):**_____

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**Is this invite for your graduation ceremony? Yes** ☐ **No** ☐

**Please provide the following information for the person(s) you are inviting. Please be aware that the information you provide must match the information as it appears in that person's passport:**

**Relationship:** 1.)_____ 2.)_____

**Name(s):** _____ _____

**Date of Birth:** _____ _____
**MM/DD/YYYY** **MM/DD/YYYY**

**Country of Birth:**_____ _____

**Citizenship:** _____ _____

**Do you need separate letters for each person? Yes** ☐ **No** ☐

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**I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT**

Signature:_____ Date:_____