Study Abroad Course Enrollment Verification – Instructions to the Student

While abroad you are required to remain enrolled as a full-time student at your host institution, and must register for the equivalent of a minimum of 12 Rensselaer credits. This is a required in order to maintain full-time status at Rensselaer. **Any student who fails to maintain full time status is at risk of losing their Federal and Rensselaer Financial Aid.**

As part of the study abroad application process you completed a *Study Abroad Transfer Credit Approval Form* on which you received preliminary approval of the courses that you wish to take while overseas. Course approval is not a guarantee of course availability at the host institution. In the event that you are unable to register for a preapproved course(s) for any reason, you must select an alternate and obtain approval from the appropriate Study Abroad Transfer Credit Approval Evaluator. This will ensure that you do not have any difficulty transferring the credits towards your Rensselaer degree.

**Special instructions for students on exchange at DTU:** You must submit a copy of your DTU exam registration as well as your course registration. You will be able to access this in the DTU Campus Net system.

**Please return your form to the Office of International Programs by the following deadlines:**

Fall semester students: November 1

Spring Semester students: April 15

Office of International Programs: dvorak2@rpi.edu or violaj2@rpi.edu

Please remember that the equivalent of 12 Rensselaer credits may be more or less than what is required by your host institution. You must maintain full time status as defined by your host institution, as well as meet the Rensselaer requirement.

If you have any questions about this, please ask!

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**Study Abroad Course Enrollment Verification**

Name ___________________________________________ Email ______________________________
Major ___________________________________ RIN __________________________

Anticipated Date of Graduation ________________________________

Study Abroad Site ___________________________ Term Abroad ___________________________

COURSES REGISTERED FOR WHILE ABROAD

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Credits at Host Institution (indicate ECTS or other)</th>
<th>Rensselaer Approved Equivalent &amp; Number of Rensselaer of credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: 02239</td>
<td>Data Security</td>
<td>7.5 ECTS</td>
<td>CSCI 4000 4 credits</td>
</tr>
</tbody>
</table>

I confirm that I am enrolled with full time status at the institution named above, that I am registered for the courses listed.

Name (print) ___________________________ Signature ___________________________

Date ___________________________