

## **CAREER DEVELOPMENT CENTER (CDC) NEWSLETTER**

### **Week of September 7, 2009**

#### **ON-CAMPUS RECRUITING:**

Fall 2009 On-Campus Recruiting resume submission has begun. Don't miss out - Register with the CDC's [Joblink](#) . Go to [www.cdc.rpi.edu](http://www.cdc.rpi.edu) and under Joblink click on "Student Log-in" and follow the instructions. Once registered, stop by the CDC to submit the \$5 activation fee. You will then be able to view available open positions and submit your resume to companies you are interested in. Remember to continue checking for new postings daily!

#### **CDC Events**

##### **SCE Kick-Off Event and BBQ:**

- **Wednesday, September 9, 4-5 pm and 7-8 pm, DCC 324**

*Presented by the SCE Sponsors: BAE Systems, ExxonMobil, FactSet, GE and Johnson & Johnson*

SCE's strength is the collaborative sponsorship between Rensselaer and four of the most highly respected corporations in the U.S.: BAE Systems, ExxonMobil, FactSet, GE, and Johnson & Johnson. Over the course of the 2009-2010 academic year, the Career Development Center and its corporate partners will present five major events that will be informative, fun, and most of all, will develop and sharpen your job search and professional skills.

*The event falls on 09 – 09 – 09. The 9<sup>th</sup>, 99<sup>th</sup> and 199<sup>th</sup> student who attend the event will receive a giveaway.*

##### **Program Guidelines & Benefits of Participation:**

- The Sophomore Career Experience (SCE) is a "Sophomores Only" program; special events are presented by top recruiting employers.
- Attend an event and receive a free coupon to activate your Joblink account and a free Sophomore Career Guide while supplies last.
- Have your resume critiqued in the CDC and pick up a free padfolio at the CDC Reception Desk while supplies last!

##### **Co-op Briefing Meetings**

The Co-op Debriefing is required for all students who are completing their first co-op term(s). Please send your Co-op Work Report to [co-op@rpi.edu](mailto:co-op@rpi.edu) in advance.

- **Tuesday, September 8 at 4 pm**
- **Friday, September 11 at 11 am**

## **Check us out on Facebook**

The CDC has 3 Fan pages set up on Facebook. Become a fan today!

[Career Development Center](#)

[Co-op Program](#)

[Sophomore Career Experience](#)

## **Special Opportunities**

### **Jefferson Science Associates, LLC**

Thomas Jefferson National Accelerator Facility  
628 Hofstadter Road, Suite 2  
Newport News, VA 23606  
(757)269-7598

*JOB OPPORTUNITIES BULLETIN*

WEB SITE: <http://www.jlab.org/jobs>

### **NASA Aeronautics Scholarship Program**

The application opened on September 1st and has some very generous awards for undergrads and graduate students.

<http://nasa.asee.org/>

### **Instructions to RSVP for workshops/programs on RedHawk-J o b L i n k .**

1. Log in to your Joblink account (all students have an account and can view their dashboard).
2. Once logged in, go to your events tab in the upper right hand corner of your homepage. You can choose from career fairs, information sessions or workshops/special events. This will bring you to a screen that describes the event and an RSVP button. Click RSVP. (If you are unable to RSVP for a workshop/program, walk-ins are still welcome.)

### **CDC Online Workshops**

The CDC is pleased to share several of our most sought-after workshops on important Career Development topics. To view CDC Online Workshops:

<http://www.rpi.edu/dept/cdc/onlineworkshops.html>.

If you have questions after reviewing these PowerPoint workshops, please schedule an appointment to meet with a career counselor. Go to <http://www.cdc.rpi.edu> and then click on Appointment Scheduler.

## **CDC Presents**

### **CareerSpots**

We have six videos on our website that will be extremely useful during On-Campus Recruiting! Called "[CareerSpots](#)," each video is around 3 minutes long; view them all at once or each one when you have time:

- Career Fair Success
- The Elevator Pitch (presented by a Rensselaer alumna, Kathy Leslie of Lutron Electronics)
- The Interview
- The Look for Women
- Interview Dress for Men
- The Salary Question

Go to the main CDC webpage to begin viewing the videos. No password required (please do not share outside of Rensselaer community).  
<http://www.rpi.edu/dept/cdc/careerspots.html>

### **Walk-in Hours**

Have a quick question or concern? Resume or cover letter to be critiqued? Drop in during Walk-in Hours. Counselors speak with students on a first-come, first-served basis.

**Monday, 1 - 3pm**                      **Tuesday, 3 - 4 pm**                      **Wednesday, 1 – 3 pm**  
**Thursday, 10 am - 12 pm**                      **Friday, 11 am - 1 pm**

*Questions or comments? Email*

[cdcnewsflash@rpi.edu](mailto:cdcnewsflash@rpi.edu) or call 518-276-6234.