

Living Expense Worksheet

COOPERATIVE EDUCATION PROGRAM

RENSSELAER POLYTECHNIC INSTITUTE

Name _____

SS# _____

Use this worksheet to itemize only those expenses you have encountered while on co-op assignment. Any expenses related to car maintenance, car insurance, clothing, tuition or medical care must be documented and labeled. Without documentation, these expenses cannot be allowed.

Employer(s): _____

Location(s): _____

Assignment Dates: From: _____ To: _____

Living: With Parents _____ In Apartment _____ Other _____

Expense Data

| | Per Month | Total for Duration of Assignment | School Use Only |
|------------------------------|-----------|-------------------------------------|--------------------|
| Rent | | | |
| Utilities | | | |
| Electric | | | |
| Gas | | | |
| Phone | | | |
| Water | | | |
| Car | | | |
| Gas | | | |
| Maintenance | | | |
| Insurance | | | |
| Public Transportation | | | |
| Food/Meals | | | |
| Clothing | | | |
| Laundry/Dry Cleaning | | | |
| Entertainment | | | |
| Medical Expenses | | | |
| Insurance | | | |
| Tuition | | | |
| Other* | | | |
| Total | | | |

*Can include: cosmetics, toiletries, postage or other work-related expenses not covered by employer.

All the information on this form is true and complete to the best of my knowledge.

signature

Date



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