

Admission Procedure for Rensselaer Co-Terminal BS/MS or ME Program

1. Complete this application.
2. Obtain the signed endorsement of your undergraduate academic advisor. **Your advisor must verify your current number of accumulated credits and current cumulative GPA and sign the application in the space provided.** Endorsement from your graduate advisor is also needed in the space provided.
3. Have the application signed by the **Graduate Program Director (GPD)** of the program you are applying to (**this person must be a Rensselaer faculty member**). If written justification is needed for your admission, please have the GPD include it in a separate memo and include with this application.
4. Submit this completed application **along with your CAPP report, approved Graduate Plan of Study, and Program Planner** to the Office of Graduate Education (OGE - located at **1516 Peoples Avenue**) for the Dean of Graduate Education's approval.
5. The Office of Graduate Education will forward approved applications to Graduate Admissions for processing.
6. Admitted students will receive admission notification via the mail from the Graduate Admissions Office.

Requirements for Application

- Students should first check with the department they are applying to for additional requirements and application procedures.
- Completion of 90 credits (including AP credits, transfer credits and courses in progress) of coursework towards the undergraduate degree (101 credits for B.Arch students).
- Overall GPA of 3.0 or above.
- Co-terminal applications must be submitted before the end of applicant's junior year.
- An approved MS/ME Plan of Study must accompany this application.

What term do you plan to begin graduate course work? Spring _____ Fall _____ Summer _____
(year) (year) (year)

_____ Check if you plan to include the International Scholars Program (ISP). Be sure to check <http://www.ewp.rpi.edu/isp/index.html> for logistics and travel fees.

SECTION I:

PROGRAM of INTEREST _____ Degree _____
Electrical Engineering, Biology, Computer Science, etc. MS or ME

Intended areas of research or specialization, if any (example: astrophysics, bioinformatics, nanotechnology, etc.): _____

PERSONAL DATA

Mr./Ms. _____ RIN: 66 _____
(Last Name/Surname) (First/Given) (Middle Jr., II, etc.) (Former/Other Names)

***** Office Use Only *****

Date application received in OGE: _____ OGE Staff Initials: _____

CAPP Report included: Yes No Comments: _____

Signed MS/ME Plan of Study included: Yes No Comments: _____

Co-Terminal BS/MS or ME Program

Permanent address

(Number and Street or P.O. Box, Rural Route or Apt. No.)

(City State/Province Zip/Postal Code Country)

Home phone () _____ Work () _____ Fax () _____
Area Code or Country/City Code Area Code or Country/City Code Area Code or Country/City Code

Current mailing address

(Number and Street or P.O. Box, Rural Route or Apt. No.)

(City State/Province Zip/Postal Code Country)

Current phone () _____ Current work () _____
Area Code or Country/City Code Area Code or Country/City Code

Until what date may we reach you at the current address? _____

E-mail address _____ Country of birth _____ Date of birth _____

Citizenship

- United States citizen
- Permanent Resident of U.S.
- Citizen of _____ Nation Native Language _____
- Check if you are an international applicant. If you are currently in the United States, please indicate the type of visa you have: F-1 J-1 Other (please specify) _____ Visa expiration date ____/____/____

SECTION II: ACADEMIC INFORMATION

Name of Institution Attended. List all universities you have attended, regardless of whether or not a degree was completed. Grade point averages (GPA) must be provided. Incomplete or falsified transcript or GPA information may result in denial of admission.

1. Rensselaer Polytechnic Institute _____ GPA _____
Institution Name Normal BS Graduation Date Major Degree

2. _____ GPA _____
Institution Name Dates of Attendance Major Degree

If you answer "yes" to either of the following statements, please attach a separate statement.

Have you ever been expelled or suspended from a post-secondary institution? Yes No

Have you ever been convicted of a felony? Yes No

SECTION III: CERTIFICATION

I hereby certify that the information given by me on this application is complete and accurate in every respect, and the information I have submitted as an applicant for admission is my own work. I understand and agree that any misrepresentation may be cause for denial or revocation of admission or subsequent dismissal from Rensselaer. Furthermore, I understand that credits applied to the BS degree cannot be used toward the MS/ME degree.

SIGNATURE OF APPLICANT _____ Date _____

We recommend _____ for admission to the Co-terminal BS/MS or ME
Name of Student

Program, and verify that the student has accumulated _____ credit hours (including AP credits, transfer credits and courses in progress) for the BS degree; that no credits used for the BS degree can or will be used toward the MS/ME degree; and the student's current cumulative GPA is _____.

ENDORSEMENT OF UNDERGRADUATE ACADEMIC ADVISOR:

Print Name: _____ **Date** _____

Please provide the following information:

Number of Semesters remaining in undergraduate program: _____

List of Courses on UG CAPP Report being applied to MS/ME Degree:

Approved Plan of Study, CAPP Report, and Program Planner must accompany this application.

ENDORSEMENT OF GRADUATE ADVISOR:

Print Name: _____ **Date** _____

ENDORSEMENT OF GRADUATE PROGRAM DIRECTOR/DEPARTMENT HEAD:

Print Name: _____ **Date** _____

APPROVAL OF DEAN OF GRADUATE EDUCATION:

Print Name: _____ **Date** _____

Co-Terminal Applicant Program Planner: Fourth and Fifth Year

Name: _____ RIN: _____ Date: _____

Dept: _____ UG Advisor: _____ Expected Grad Date: _____

FOURTH YEAR

FALL SEMESTER: _____ (indicate year)

Undergraduate (UG) or Graduate (G)	Course Subject/Number	Course Name	Credit Hours

UG Credits: _____ Grad Credits: _____ TOTAL CREDITS: _____

SPRING SEMESTER: _____ (indicate year)

Undergraduate (UG) or Graduate (G)	Course Subject/Number	Course Name	Credit Hours

UG Credits: _____ Grad Credits: _____ TOTAL CREDITS: _____

FIFTH YEAR

FALL SEMESTER: _____ (indicate year)

Undergraduate (UG) or Graduate (G)	Course Subject/Number	Course Name	Credit Hours

UG Credits: _____ Grad Credits: _____ TOTAL CREDITS: _____

SPRING SEMESTER: _____ (indicate year)

Undergraduate (UG) or Graduate (G)	Course Subject/Number	Course Name	Credit Hours

UG Credits: _____ Grad Credits: _____ TOTAL CREDITS: _____