



Rensselaer

Academic Computing Services
Voorhees Computing Center

RCS /locker Disk Space Request

Use this form to request a new RCS /locker, a change in the size of an existing RCS /locker, a change in billing account for the /locker, or to delete a /locker. This form should *not* be used to change the quota on a home directory.

RCS /locker space is useful when you don't want to have disk space tied to a specific user (and subject to removal when the user leaves Rensselaer), or when you wish to charge the disk space to an account other than the one to which your Rensselaer userid is charged.

Note that a locker *does not* expire when the RCS account expires. The budget number will continue to be billed until we are notified to remove the /locker space.

Rates are as follows: \$.25/MB/month for the first 50 MB
 \$.15/MB/month over 50 MB

Maximum /locker size is 250 MB.

You cannot reduce the quota below what is currently in use. You must first ensure that the /locker is using less space than the new quota you are requesting.

Return this form to the VCC Help Desk. For new lockers, confirmation will be sent to the Rensselaer userid entered below, via e-mail. The locker will be permitted rlidwka (full access) to the userid specified below. Changes and requests should take place within one business day.

Date: _____

Name: _____

RCS userid: _____

- Request:**
- Create new locker
 - Change existing /locker quota (locker name) _____
 - Change budget number (locker name) _____
 - Delete existing /locker (locker name) _____
 - Change owner to: _____

Total quota requested (in MB): _____

Budget Number: _____

Funds approved by: _____
(Please print name.)

(Department Chair or Authorized Signature)

Department: _____