

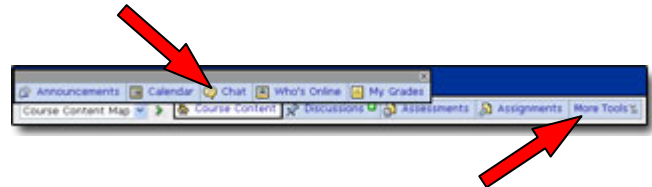
Learning with the RPI LMS

How To Clicksheet 2007

Chat – Using Chat Rooms

- 1.) Ensure that you are on the **Student View** tab
- 2.) Access **Chat** by clicking the button on the top menu bar or similarly labeled link on a content page.

NOTE: You may have to click **More Tools** to access the **Chat** option

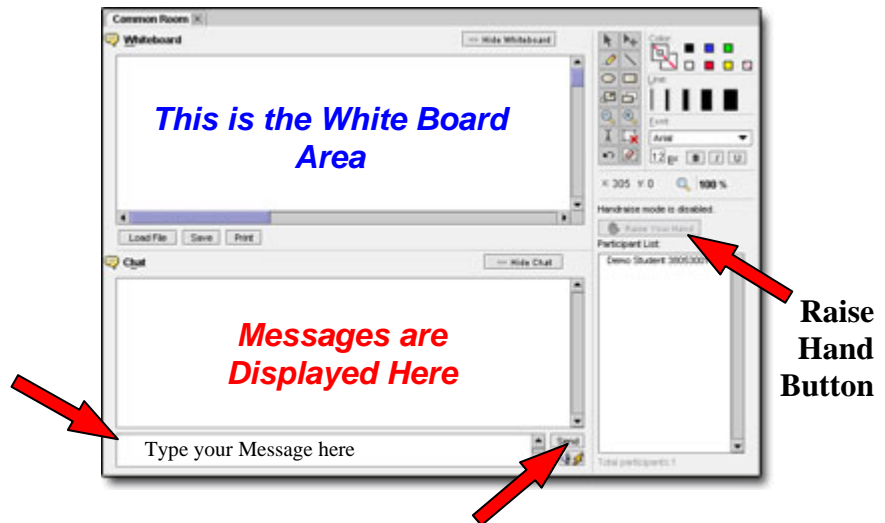


- 3.) Click on the **room** you would like to chat in.



- 4.) To post a message, type into text box and then click **Send**. You may also draw on the white board using the tool palette on the right.

NOTE: If hand raising modes is activated you must click **Raise your Hand** and wait for the instructor to give you the "microphone/pen".



- 5.) To exit the chat hit the 'X' at the top next to the name of the chat room.

