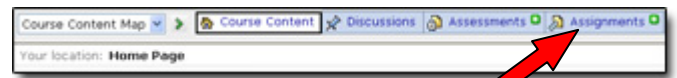


Learning with the RPI LMS

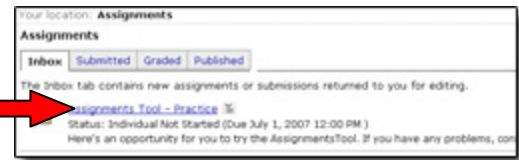
How To Clicksheet 2007

Assignments – Submitting an Assignment

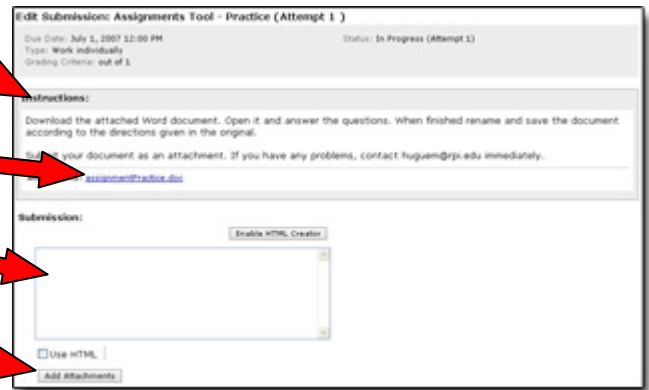
- 1.) Ensure that you are on the **Student View** tab
- 2.) Click **Assignments**
- 3.) Click the **Name** of the Assignment you wish to submit
- 4.) Read the **Instructions**
- 5.) If present, you may open the **Attachment** by clicking it once.
- 6.) Type in your **Submission**
- 7.) If you have a file to include, Click **Add Attachments**



- 2.) Click **Assignments**

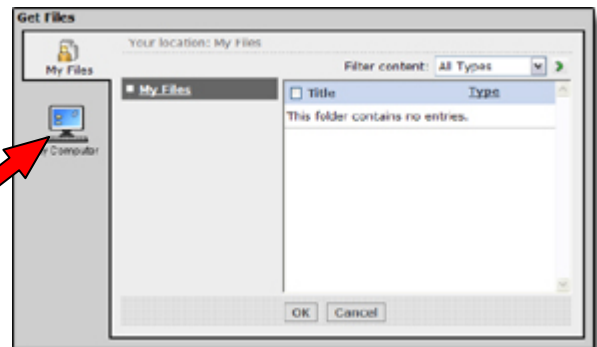


- 3.) Click the **Name** of the Assignment you wish to submit

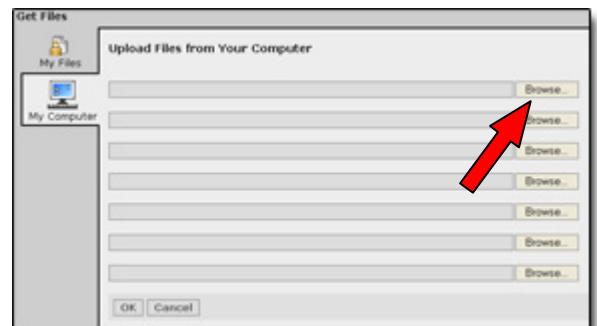


- 4.) Read the **Instructions**
- 5.) If present, you may open the **Attachment** by clicking it once.
- 6.) Type in your **Submission**
- 7.) If you have a file to include, Click **Add Attachments**

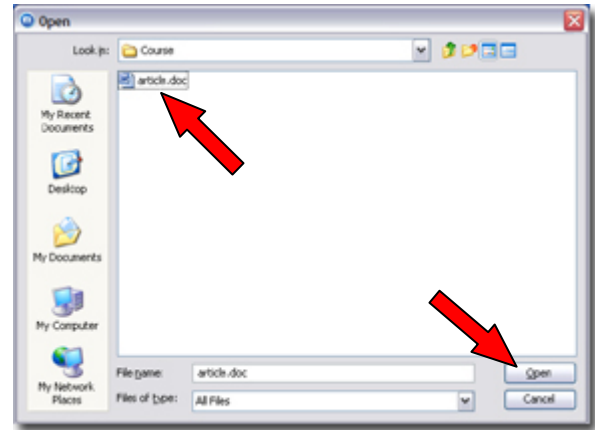
- 8.) Click **My Computer**



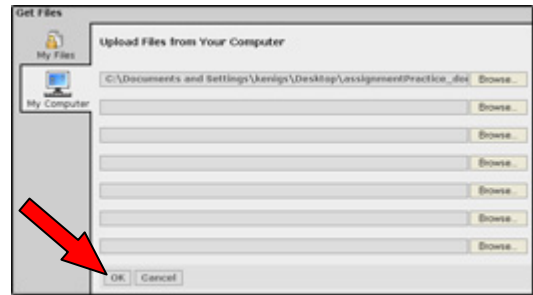
- 9.) Click **Browse ...** next to the first field



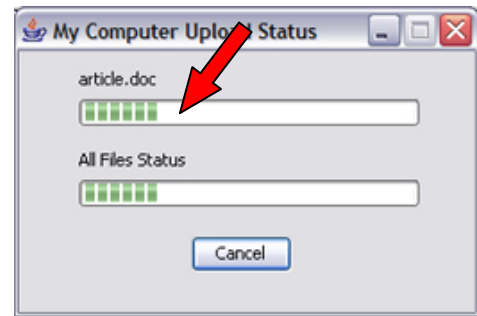
10.) Select the file you wish to add, and click **Open**.



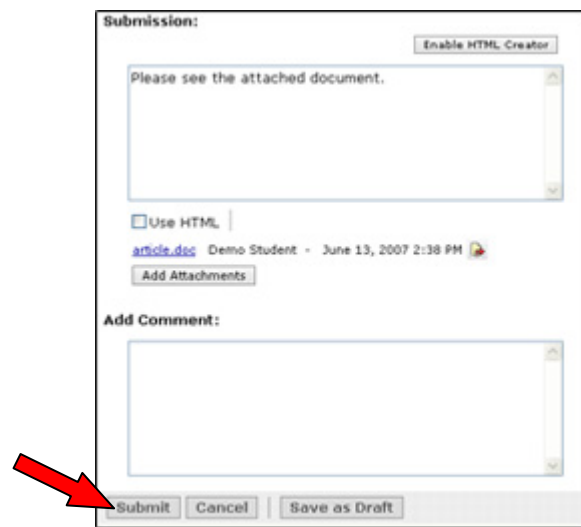
11.) Click **OK**



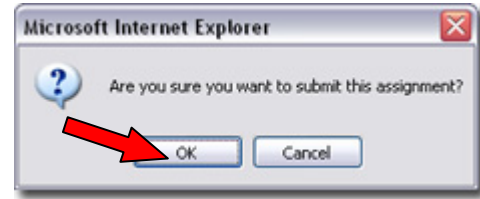
12.) Wait for the file to upload. This window will close automatically.



13.) Scroll down, click **Submit**



14.) Click **OK**



15.) You have successfully submitted the assignment!

