

Designing with the EWP Shell

How To Clicksheet 2007

General – Changing Course Banner

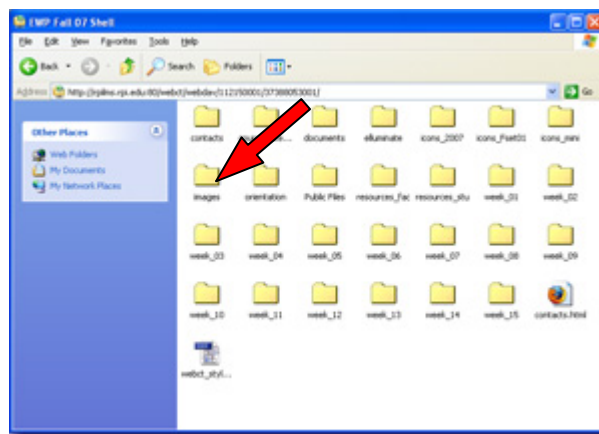
- 1.) Ensure that you are on the **Build** tab.
- 2.) Must have new banner to insert into course.



- 3.) On your computer make a copy of the banner and rename it *banner.jpg*

NOTE: It is important that all the letters be lowercase so make sure your copy is properly named.

- 4.) **Upload** *banner.jpg* to the images folder.
See *Posting a File*.



- 5.) Click **Yes**

- 6.) You have successfully updated the banner!

