The international transfer of information via various mail and delivery/courier services requires diligence on the part of the sender:

- Transfer of any item overseas is an export
- Must comply with all U.S. export laws and regulations.
International Mailing Form

Form (attach copy of courier mailing label):

- Package contents (detail) __________________________
- EAR CCL or ITAR Category__(contact ECO for assistance)________
- Name and address of ultimate receiver _____________
- Number of articles to the same address (separate form for each) ______
- Sender’s name ________________________________
- Sender’s department ___________________________
- Account (fund) number________________________
- Signature (PI/Originator)_______________________
No EC Designation Required (NLR)

The EAR CCL or ITAR Category (NLR) only for:

- DS-2019 and associated paperwork
- VISA supporting documents
- Employment Offer letters
- Student application acceptance letters
- Student Records, etc.
- Marketing materials
- Mass mailings
- Executed Agreements, MOUs, NDAs, etc.
- Published and Public Domain materials